



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
18<sup>th</sup> MILITARY POLICE BRIGADE  
CMR 418  
APO AE 09058

AETV-MP-BMO

07 August 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Memorandum #23, User Level Maintenance Certification Program

1. References:

- a. AR 750-1, Army Material Maintenance Policy, 23 January 2006.
- b. AE Suppl 1 to AR 750-1, Army Material Maintenance Policy, 22 May 2006.
- c. DA Pam 750-8, The Army Maintenance Management System (TAMMS), 22 August 2005.
- d. 21<sup>st</sup> TSC MOI – User Level Maintenance Certification Program, 15 March 2006.

2. Preventive Maintenance Checks and Services (PMCS) are the foundation of the maintenance program and the only means to create a sturdy maintenance foundation is through proper training using systems like the User Level Maintenance Certification Program (ULMCP). Regardless of how healthy the rest of the maintenance program may be, it will undoubtedly crumble without a solid PMCS foundation.

3. Unit ULMCPs will be established, maintained and tracked by every company in this brigade. Units will adhere to the following procedures:

- a. ULMCP will be incorporated into the drivers training program.
- b. Units that cannot maintain 90% or higher ULMCP trained personnel strength due to infrequent drivers training classes or high operational tempo will schedule stand alone ULMCP classes to train personnel.
- c. ULMCP training will be properly documented in the operators record in ULLS-G and all training records will be on file available for program inspectors.
- d. All cadre teaching ULMCP must be graduates of the Maintenance Instruction and Assistance Team (MAIT) User Level Maintenance Cadre Certification Training Program (ULMCCTP).
- e. Course content and details of the actual ULMCP classes can be tailored by the ULMCP Cadre, but the following is required:
  - (1) Hands-on test performing a PMCS
  - (2) Written test covering general areas (TMs, 5988-Es, Pubs, etc.)
  - (3) Perform pneumatic tire training (separate entry annotated to operators ULLS-G records)

AETV-MP

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(4) Perform BII jack inspections

4. The goal is to have 100% of assigned personnel ULM certified. Due to several factors making this goal difficult to achieve (i.e., incoming personnel) the brigade standard is to maintain at least 90% ULMCP certified strengths. All drivers training & stand alone ULMCP classes will be annotated on unit training schedules.

5. ULMCP will be monitored by the Brigade Maintenance Officer (BMO) and Brigade Maintenance Sergeant (BMS) for compliance. Battalion maintenance leadership also will monitor and track the progress of ULMCP. HHC and each battalion will report their current ULMCP training status monthly for all assigned units to the BDE BMO and BMS using the Material Management Review (MMR) consolidated report. ULMCP will also be inspected during brigade OIPs and during other special inspections as required.

6. There is no better time to train and maintain operator level proficiency than while in a garrison environment. Any poorly trained Soldiers sent on deployments will become at risk Soldiers and a leader's job is to mitigate risks. Proper standards are created when good practices are routinely conducted. The first opportunity to learn a new skill is the most critical and captivating time to learn -- therefore an operator who receives a solid ULM class will clearly be set up for success. I expect all Soldiers in the brigade to be fully competent and proficient in executing PMCS. A proper ULM program is exactly how a Soldier can learn this right the first time. Leaders, I expect you to fully support and participate in the ULM program and to ensure all your Soldiers become ULM certified.

7. EVER VIGILANT!

  
MARK S. SPINDLER  
COL, MP  
Commanding